

MINDEN TOWNSHIP MINUTES

REGULAR MEETING March 4, 2024

The regular meeting of the Minden Township Board was held on Monday, March 4, 2024 at 7:00 p.m. at the Minden Township Hall with virtual options available. Board members O'Connor, Stolicker, Lipskey, Stringer and Klee were present. Guests– Steve Sampier – SCRC, Jeff Haines – DTE, Jason Minock – Atwell, David Beck, Jim Kramer, Ron Kaufman, Jerry Kuras, Yvonne O'Connor, Melvin Sharbowski . The meeting was called to order by Supervisor O'Connor at 7:00 P.M.

Motion by Stolicker supported by Klee to accept the minutes from the February 5th regular meeting to be approved. Motion carried.

The Treasurer's report was given by Treasurer Stolicker. A motion by Stringer seconded by Klee to accept treasurer's report as presented. Motion carried.

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| Township Roads | 152,789.23 |
| General Operating Fund | 36,362.35 |
| Wind Energy Fund | 62,194.24 |
| General Fund | 157,696.50 |
| ARPA | 26,254.62 |
| Frankenmuth CU Savings | 105.00 |
| | |
| General Fund Checkbook | 101,136.55 |
| General Fund | |
| -Northstar Bank CD (matures on 08-16-24) | 95,943.31 |
| -Northstar Bank CD (matures on 08-16-24) | 261,898.95 |
| General Operating Fund | |
| -Northstar Bank CD (matures on 08-16-24) | 156,879.58 |
| -Frankenmuth Credit Union CD (matures 7-24-24) | 102,488.47 |
| Road Fund | |
| -Frankenmuth Credit Union CD (matures 7-24-24) | 204,976.96 |

Motion by Lipskey supported by Stolicker to approve the agenda as presented. Motion carried

Public Comment:

- Jerry Kuras inquired if the township was still considering trash pick up. No updates until the budget has been reviewed.

Discussion on Old Business:

- Master Plan surveys due March 20th.
- No action on resolution to adopt township salaries.
- Review of Drains at Large assessment total, \$11,246.98
- The clerk provided the board with an election report from the February election. There were over 100 voters, over 60 absentee and 1 voter took advantage of the early voting at emergency services. The clerk thanked the Minden Police Department for their patrol on the day of the election.
- Steve Sampier from SCRC gave an update on culvert replacements and discussed the possibility of an Obee Road ditch clean out as well as talked about a grassed waterway on Wetzell Road.

Discussion on New Business:

- Supervisor O'Connor discussed the new requirements for the building permits through the county.

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- Minden Township Resolution to Set an Alternate Date for the March Board of Review First Taxpayer Appeal Meeting
WHEREAS, the General Property Tax Act, MCL 211.30, requires the Board of Review to meet on the second Monday in March to hold its first meeting for taxpayer appeals; and
WHEREAS, MCL 211.30(2) allows the Township Board to authorize, by adoption of an ordinance or resolution, an alternative starting date in March when the board of review shall initially meet, which alternative starting dates shall be the Tuesday or Wednesday following the second Monday of March; and
NOW, THEREFORE, BE IT RESOLVED that March 12, 2024, the Tuesday following the second Monday of March, has been selected as the first meeting date of the 2024 Board of Review by the Minden Township Board on March 4, 2024
The foregoing resolution offered by Board Member Terry O'Connor.
Second offered by Board Member Charles Stringer.
Upon roll call vote the following voted "Yes" Terry OConnor, Kevin Klee, Charles Stringer, Annette Stolicker, Darcy Lipskey
The supervisor declared the resolution adopted.
- The board of review dates for Minden Twp will be Tuesday, March 12 from 2pm-5pm and 6pm-9pm and Thursday, March 14 from 9am-12noon and 1pm-4pm
- The Minden Township organizational meeting will be Tuesday, March 5 from 9am to 12noon.
- MREC meeting is scheduled for March 6, 2024. The judge with MREC and Constellation gave them a May 1, 2024 deadline to settle.
- The annual budget meeting is set for March 19, 2024 at 7pm
- Minden Township Resolution to Adopt the Minden Township Assessing Office Policy and Procedures: MINDEN TOWNSHIP ASSESSING OFFICE POLICY & PROCEDURES FOR TAXPAYER ACCESSIBILITY TO ASSESSOR'S OFFICE; PUBLIC INSPECTION AND COPYING OF ASSESSING RECORDS MINDEN TOWNSHIP ASSESSING OFFICE 960 APSEY RD PECK, MI 48466 TAXPAYER ACCESSIBILITY TO ASSESSOR'S OFFICE
The Minden Township Assessing Office is open for business Monday through Friday 9am-5pm, by appointment. The Minden Township Assessor may be contacted during normal business hours or by appointment for an in-person meeting at the Minden Township Hall. The Minden Township Assessing Office can be reached by mail or the following methods for taxpayer inquiries and/or discussion: Assessor Shelly Baumeister – phone # 810-378-5776 – email sbaumeister@hotmail.com Estimated response time for any direct inquiry with the Assessor will not exceed 7 business days. Record Cards requested from the Assessor's Office can be obtained by email, USPS, or taxpayer may arrange personal pick up at the Minden Township Hall. If a taxpayer wishes to have an informal meeting to discuss any assessment questions prior to the March Board of Review Meetings, they may do so by contacting the Assessor (Shelly Baumeister) by email (sbaumeister@hotmail.com) or phone call (810)378-5776. Either an in-person meeting or telephonic meeting can be arranged, depending on the severity of the issue at hand and the individual taxpayer's request.
PUBLIC INSPECTION AND COPYING OF ASSESSING RECORDS
Minden Township Assessing information is available 24/7 through GIS at www.sanilacounty.net or through the Minden Township Office during normal business hours. Requests for public inspection and copying of assessing records may be made by telephone, email, or USPS. For properties other than the taxpayer's properties, said requests may be directed to the FOIA coordinator, Township Clerk, responsible for said assessing records. Any request made pursuant to Michigan's Freedom of Information

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Act, shall be made to the FOIA coordinator and shall be subject to the statutory requirements of FOIA.

NOW, THEREFORE, BE IT RESOLVED

The foregoing resolution offered by Board Member Darcy Lipskey.

Second offered by Board Member Annette Stolicker.

Upon roll call vote the following voted "Yes" Terry OConnor, Kevin Klee, Charles Stringer, Annette Stolicker, Darcy Lipskey

The supervisor declared the resolution adopted.

- Resolution to adopt the assessor's contract and wages (\$11,000) for 2024-2025. The foregoing resolution offered by Board Member Darcy Lipskey. Second offered by Board Member Annette Stolicker. Upon roll call vote the following voted "Yes" Terry OConnor, Kevin Klee, Charles Stringer, Annette Stolicker, Darcy Lipskey. The supervisor declared the resolution adopted.
- The board reviewed the PA116 application for Vogel Land Company LLC for parcel 190-024-300-010-02. Motion by Stringer supported by Klee to approve the PA116 application. Motion carried.
- The board was reminded that the ARPA report was due on April 30, 2024.
- Supervisor O'Connor would be attending the next Delaware Twp meeting to review and sign the Medical First Responder (MFR) Contract.
- Jeff Haines, representative from DTE provided the township board of proposed area for solar in the township. At this time no action has been taken as there is no ordinance as the township awaits Master Plan results.

Public Comment Post:

- None.

Bills for Approval:

- Motion by Stringer supported by Klee to accept the bills presented for payment before the board. Motion carried.

For the month of March checks #7566-7592 were issued totaling \$23,716.22
With no further business motion by Lipskey seconded by Stringer that we adjourn at 8:49 p.m. Motion carried.

Darcy Lipskey
Minden Township, Clerk